

W-2 Worksheet

*Forms due to employees
by January 31st.
Return as soon as possible to
ensure enough time to prepare
complete and accurate returns.*

*W-2s are required to be sent
to any employee paid
whether payment was made in
cash or grain (in-kind wages).*

**Business or
Your Name** _____

Address _____

EIN / SSN _____

Employee List								
Name & Address	EIN/SSN	Gross Wages	Federal W/H	Social Security	Medicare	State W/H	Net Pay	PIK Wages
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Payroll Tax Deposits Paid

	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount
1st Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
2nd Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
3rd Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
4th Quarter	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____

Grand Total for the Year \$ _____